## **REQUEST FOR PROPOSALS - Landscape Maintenance**

## **Deadline: December 30, 2019, 5:00 p.m**

### Introduction

The City of Ilwaco is requesting proposals from qualified landscape maintenance providers (herein referred to as “Landscape Contractor”) for its landscape installations around the City (see Attachment A).

Proposals are due by 5:00 p.m. on Monday, December 30, 2019.

### Description of Services

The Landscape Contractor shall furnish all labor, equipment, tools, services, skills, etc., required to maintain the landscape in an attractive condition throughout the contract period. Maintenance of plant materials shall include but not be limited to pruning, fertilizing, watering, cleanup, and other tasks necessary to maintain the areas in Attachment A. All rates provided shall include wages, benefits, and cost of supplies, overhead, profit, taxes and other administrative costs associated with the performance of the contract. All work to be performed during business hours.

Each bidder shall be responsible for researching the existing conditions and matters that affect the cost or performance of the services.

### Local and State Requirements

Entities must obtain a City of Ilwaco business license and insurance bond before work can begin. Contract is subject to the terms as stated in the Short Form General Conditions for Washington State Public Works Contracts. All work on the project is subject to Washington State Prevailing Wage Requirements. The city reserves the right to reject all proposals. The City of Ilwaco is an equal opportunity employer and provider.

### Proposal Disposition

All materials submitted in response to this RFP shall become property of the City of Ilwaco.

### Proposal Contents

Must include proposed landscape maintenance plan. If there are suggestions about how best to maintain the landscape assets (i.e. planters, trees, etc.), please indicate them. Must also include prices, availability and/or any other information that is pertinent to this process.

### Proposals Due

Complete proposals must be received in a sealed envelope at the City of Ilwaco, PO Box 548, 120 First Avenue N., Ilwaco WA 98624, no later than 5:00 p.m. on December 30, 2019. Proposals received after such time will not be considered. Proposers are solely responsible for ensuring that proposals are delivered on time.

All communications concerning this RFP should be directed to: Stephanie Davis at 360-642-3145, or via email at clerk@ilwaco-wa.gov.

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Signature Date